

WELCOME TO KINDERMUSIK!

On behalf of all of us, welcome to the Fall 2007 semester of Kindermusik of Cambridge/KW, now in our 20th year! **The Fall semester begins this Saturday, September 15th.**

Sign&Sing and Family Time will begin the week of October 22, 2007.

As you may be aware, Kindermusik is so much more than just a weekly music class and we want you to get the most from your experience with us. Please take the time to read this important letter and keep a copy for future reference.

GENERAL INFORMATION FOR ALL PROGRAMS:

- Plan to arrive at the studio for your class at least 5 minutes early.
- Dress comfortably and in layers, since we will be moving around a fair bit and the room tends to get a little warm.
- We have a “No Shoes Policy” in the studio. Leave foot and outerwear in the cloak area. Please do not sit on the shoe racks.
- Bring all valuables into the classroom and leave everything else, including car seats, soothers, bottles, toys and snacks in the waiting area.
- Baby-changing stations are located in the washroom(s). Kindly take soiled diapers home. You will find plastic bags under the cupboard for your convenience.
- In order to prevent overcrowding of the waiting and parking areas, we respectfully ask that you leave right after your class. Many families who become friends through Kindermusik will often gather at each other’s homes, or nurture their friendships with a visit to the park after class.
- While you are on the premises with your child/children, they are your responsibility.
- You must notify the office immediately if you need to transfer to a class other than the one for which you originally registered.
- Full payment (either post-dated or prepaid) is required on or before the first day of class.
- In the event of a cancellation, there are no refunds for At-Home Materials that have been prepared for class or opened. Any refund on tuition will be effective the date of cancellation. After the third class, there will be no tuition refunds and a \$25 cancellation fee will be assessed unless the client requests a credit on their account in lieu of a refund.
- In the case of a snow day, every effort will be made to contact you to inform you if a class has to be cancelled. Check your email and voicemail before leaving for class. We also report closures to the [CHYM FM and 570 News Snow Desks](#). In the event of a cancelled class, we will simply tack it on to the end of the semester.
- Your teacher will be able to answer or direct any questions you may have, as well as collect any outstanding payments.

AT-HOME MATERIALS:

- If your family is new to the semester in which your child is enrolled, he/she will receive all materials at the first class, providing full payment has been received.
- If you have a set of At-Home Materials from an older sibling who has completed this semester, please bring those materials with you to the first class.
- *Imagine That*: If you already have an Imagine That Backpack, be sure to bring it with you, labeled with the current child’s full name.

- For the *Young Child* program, you only need to bring the glockenspiel and purple tote bag to the first class from a previously-enrolled sibling. For Year Two students with siblings who have been in semester three, you will also need to bring their dulcimer.

PARENT/CAREGIVER INVOLVEMENT:

- For *Village* and *Our Time*, at least one parent or caregiver per child is expected to participate in each class.
- For *Imagine That* and *Young Child*, at least one parent or caregiver per child is expected to participate in “Sharing Time” during the last 10-15 minutes of class. Siblings may attend Sharing Time if other arrangements can’t be made.
- The first class of the fall semester of the *Young Child* program is a full parent/child class. Parents should make every effort to be able to participate in the entire class and it is best if childcare arrangements can be made for siblings for this first class.

COMMUNICATION:

Cambridge Studio: Your Family Folder, located on the table in the Kindermusik waiting room, is our primary means of communicating with you during the semester. Kindly check it each time you come in to the studio.

Waterloo Studio: Communications and information will be distributed in class or will be available for pick up in the Kindermusik waiting room. Class-related questions or messages for your child’s teacher should be left at the Waterloo studio.

Phone number: 519-725-1234 or email: kw@kindermusikcambridge.com.

All other inquiries for both locations should be directed to the main office.

Phone number: 519-622-5702 or email: info@kindermusikcambridge.com.

Part of our unique service to you is a **weekly parent email** from your child’s teacher. Each email provides class highlights, reminders for home activities, and a brief developmental background on selected activities from the previous lesson. You will also receive periodic newsletters. We will always put “Kindermusik” in the subject line, so be sure to add it to your address book. For those without email, we will provide you with a hard copy of the newsletter.

Don’t forget to visit our [blog](#) on a regular basis and search the archives. There are lots of informative articles and fun stuff to be found there. We invite your comments and feedback.

STUDIO LOCATIONS:

Waterloo classes will take place in the **Waterloo Music Building** at [3 Regina Street North](#). Free parking is available in the municipal lot beside the old train station/Paul Puncher on Regina Street, or along Dupont Street.

Cambridge classes will take place at [2-180 Sheldon Drive](#). Please note that the parking spaces in front of Patio Enclosures are reserved for their customers and staff.

Village with Seniors (VWS) classes are located in the auditorium at **Saint Luke’s Place, 1624 Franklin Blvd.**, in Cambridge (**Hespeler**). Come to the **E-Wing entrance** of Saint Luke’s Place, which is located

directly on Franklin Blvd (an L-shaped building) beside Saint Luke's United Church. You should find parking available in the lot at the front, or in the church parking lot next door. Come through the E-Wing main entrance doors, past the receptionist's desk to the elevator, and press "G". Out of the elevator, turn right, then a quick left, and you'll find the auditorium.

PROGRAM-SPECIFIC INFORMATION (VERY IMPORTANT):

Please select from the list, below, the program in which your child is enrolled this semester and click on the link to read specific information, which outlines expectations and tips for success. It is a good idea to keep a hard copy of this information for future reference.

- [Kindermusik Village](#), newborn to 17 months
- [Kindermusik Our Time](#), 18 months to 3 year olds
- [Kindermusik Imagine That](#), 3 & 4 year olds
- [Kindermusik for the Young Child, Year One](#), 5 to 7 year olds
- [Recorder-Orff](#) (Waterloo), YC grads
- [Kindermusik Family Time](#), newborn to 7 year olds
- [Sign&Sing](#), 6 months to 3 years

All parents should print a copy of our [Infectious Illness Policy](#) and keep it for future reference.

For *Imagine That*, *Young Child* and *Recorder-Orff* students, parents will need to print, complete and bring a copy of the [Emergency & Transportation Form](#) to the first class. Multiple children can be put on the same form.

Lastly, we'd like to invite you and your family to join us for our [20th Anniversary Reunion Party](#) on **Sunday September 23, 2007**. We'll be having a kids' carnival in the parking lot, entertainment by former students and Cap'n Cam, as well as an open house in the studio featuring 20 years of memorabilia and photos!

We're looking forward to a magical semester of music-making with your family!

Warm Regards,

Rhonda Cameron, Administrator
Kindermusik of Cambridge/KW

Website: www.kindermusikcambridge.com

Blog: <http://kindermusikcambridgekw.blogspot.com/>